

**MINUTES
OF THE WORK SESSION OF THE
EDINA CITY COUNCIL
HELD AT CITY HALL
AUGUST 2, 2010
4:30 P.M.**

ROLLCALL Answering rollcall were Members Bennett, Brindle, Housh, Swenson and Mayor Hovland. Staff present: Ceil Smith, Assistant to the City Manager. Also present was Harry Brull, Consultant PDI and Roger Knutson, City Attorney.

First issue was to select candidates to be sent for testing with PDI. After a brief discussion, a vote was taken, and with further discussion it was determined that the four remaining candidates would continue with the assessment by PDI. Mr. Brull noted that he would have data from the assessment to the City Council by August 13, 2010. At its meeting on August 17, 2010 the Council will select the three candidates who will be invited to the public interview to be held on August 24, 2010.

The second issue discussed was how the final interviews would be conducted. Following discussion it was decided that the candidates would be interviewed one at a time with no other candidates present. There was a discussion about questions for the interview. Mr. Brull noted that questions fall into categories:

1. Questions that you want to ask all candidates;
2. Questions based on a candidates background; and
3. Spontaneous questions

Mr. Brull said he would send out sample questions for the Council to review. He added a numbering system would be used so the questions can be kept private.

Third issue for discussion was negotiations with the prospective City Manager. Roger Knutson handed out a copy of the Employee Agreement prepared by the League of Minnesota Cities. There was further discussion regarding severance and it was noted that ICMA recommends six months upon termination.

Mayor Hovland adjourned the meeting at 5:15 p.m.

Respectfully submitted,

Ceil Smith, Assistant to the City Manger

Minutes approved by Edina City Council, August 17, 2010.

James B. Hovland, Mayor